



**Minutes of Avonmouth and Lawrence Weston Neighbourhood Partnership  
7.00 pm, 22 March 2017**

**Ward councillors present:**

Councillor Don Alexander, Councillor Jo Sergeant

**Local resident and agency representatives present:**

Renee Slater (in the chair), Christine Chard, Ann Hawker, John Muse, Jonathan Morris, Gil Osman, Paul Bolton-Jones (police)

**Officers in attendance:**

Keith Houghton, NP Co-ordinator, Tracy Edwards-Brown, Neighbourhood Officer, Ian Hird, Democratic Services

**Others present:**

Jackie Caines, Jac Blacker, Grace Chan, Jacki Crouch, Mike Crouch, Bryony Fowler, Dianne Frances, Judith Hadley, Andy Hollick, Maryna Morris, Mark Pepper, Kate Royston, Roger Sabido, Kim Tudor

**1. Welcome and introductions**

The Chair welcomed everyone to the meeting.

Councillors, officers and other attendees introduced themselves.

**2. Apologies for absence**

Apologies were received from Cllr Matt Melias, Tim Leaman and David Thomas.

**3. Declarations of interest**

None.

**4. Minutes of previous meeting and action sheet**

**RESOLVED :**

**That the minutes of the meeting of the partnership held on 14 December 2016 be confirmed as a correct record and signed by the Chair subject to the following correction:**

**Minute no. 6 – Business activities report – Traffic and transport section:**

**It was agreed that this minute is to be amended to additionally include the below text/decision (this decision had been taken by the neighbourhood committee at the 14 December meeting):**

***“Progress of the LSTF cycling and walking scheme – Kingsweston Lane and final allocation of Merebank S106 funding***

***The neighbourhood committee***

**RESOLVED:**

***That approval be given to allocate the Merebank S106 (£67,358.43) to support the delivery of the LSTF cycling and walking scheme along Kingsweston Lane.”***

**Review of action tacker:**

**Port Communities Resilience Fund** – The NP Co-ordinator clarified that this budget had not been “frozen.”

It was noted that other action points were addressed in the reports included with the agenda for this meeting.

## **5. Public forum**

None received.

## **6. Avonmouth & Lawrence Weston NP business activities report**

The NP considered the business activities report.

### **1. Transformers fund**

The NP considered a proposal for the allocation of the Transformers Fund. It was noted that this was a decision for the NP to take as these resources came from a source external to the Council.

The NP

**RESOLVED:**

**That, as per para. 1.3 of the report, approval be given to the following allocations:**

- 1. Bristol Noise (Bristol Noise - Lawrence Weston) - £500**
- 2. Sea Mills community centre (the Peace Garden) - £650**
- 3. Avon youth club (fitness room equipment) - £1,150**
- 4. Unique Voice (North side factory summer holiday provision) - £1,500**
- 5. 191<sup>st</sup> Shirehampton scouts (wheelchair access improvements) - £1,200**

The NP also

**RESOLVED**

**That, as per para. 1.4 of the report, the following applications should not receive funding in this round for the reasons stated:**

- \* Civil Security Solutions (CIC) (Investing in your community campaign – training young people in security industry)**
- \* Avon Wildlife Trust (Wild about orchards project)**

The NP also noted the equalities impact assessment in para 1.5.

## 2. Traffic and transport

### a. Paras. 2.2 – Improvement scheme at Shirehampton Road / Kingsweston Lane / Westbury Lane junction, and para 2.3 - Repair of the Iron Bridge across Kingsweston Lane

Following discussion, it was agreed that a public meeting / event should be held to explain why the original improvement schemes for the Shirehampton Road / Kingsweston Lane / Westbury Lane junction had been assessed as not being deliverable and to also discuss the potential new scheme with residents. It would be important that costings for the new scheme were available at this meeting.

It was noted that Cllrs Alexander and Sergeant would liaise with the NP Co-ordinator so that this event could be progressed as soon as possible. It was suggested that one option to slow traffic near the Iron Bridge site might be to install a “flashing” electronic sign.

**Action: Cllrs Alexander, Sergeant & NPC**

### b. Para 2.4 – Pedestrian crossing at Kingsweston Lane roundabout / Long Cross:

The position in relation to this scheme was noted. It was noted that the resolution of this matter would need to form part of the post-NP arrangements, but it was also suggested that the issues around this scheme could be discussed at the above mentioned meeting (as per a. above) that was to be arranged by local councillors.

**Action: Cllrs Alexander, Sergeant & NPC**

### c. Para 2.5 – Proposal to approve Plot M6 S106 for Kingweston Lane walking and cycling scheme - £16,879.82:

In discussion, Cllr Sergeant commented that she required further information and a full briefing on this matter and was consequently not in a position to consider approving this proposal at this meeting. Cllrs Sergeant and Alexander agreed that no decision could therefore be taken on this proposal. Further detailed information should now be prepared and councillors also advised that they needed clarity about the proposed costings and the overall position of the relevant budget(s), in order that they could take a fully informed decision on whether or not to support this option.

**Action: NPC to take forward via the Traffic & Transport meeting.**

### d. Para. 2.6 – Proposal to approve Valerian Close S106 to upgrade Shirehampton Green bus stops - £14,856.72:

In discussion, Cllr Sergeant commented that before she could consider this proposal, she wished to receive definitive, written confirmation from Jim Cliffe (the Council’s S106 / planning obligations manager) that this sum could not be used instead to fund an improvement of the Shirehampton Road bus shelter opposite the Penpole Lane junction. Pending confirmation of this point, councillors agreed that it would not be appropriate to consider approving the Shirehampton Green bus stops proposal at this meeting.

**Action: NPC to take forward via the Traffic & Transport meeting.**

### e. Para 2.7 – Penpole Lane - access to Oasis academy:

In discussion, it was agreed that it would be appropriate to approach the school to explore setting up a “problem solving” meeting to try to find a mutually acceptable solution, to include all relevant parties, i.e. councillors, land owners, the school, parents, council officers and police. It was noted that Cllr Sergeant would lead on the arrangements for this meeting.

**Action: Cllr Sergeant to take forward.**

### f. Para 2.8 – Bus services meeting – 2 February meeting:

The position was noted, as per the report and action being taken forward.

### **3. Parks and open spaces**

The update was noted, as per paras 3.1 – 3.3 of the report.

### **4. Legal information (in relation to the public sector equality duty)**

The legal information was noted, as per para. 4 of the report.

### **5. Latest devolved Section 106 contributions and CIL contributions**

The update was noted, as per paras. 5.1 – 5.3 of the report.

### **6. Meeting in June**

It was agreed that an additional NP meeting be held at 7.00 pm on Monday 26 June.

## **7. Avonmouth & Lawrence Weston NP Plan update report**

The NP considered the NP plan update report.

### **a. Closure of NP programme / transition plan**

Noting that a workshop session would take place later at this meeting on the post-NP situation and a community led future approach, the NP Co-ordinator outlined information about the current consultation on post-NP arrangements:

\* Consultation would take place between May and August on future funding arrangements. This included options for dealing with decisions on S106 and CIL funding, and funding for community projects. A budget would also be allocated to support community meetings (to be known as community spaces).

\* The transition plan would be completed and signed-off by the end of May. The Council wanted communities to define the support they would need to help them organise locally.

Following discussion it was agreed that the thoughts of residents and partners as expressed at the workshop (to be held at the end of this meeting) should be fed into a ward-wide event to be held on Saturday 22 April.

### **b. Avonmouth wind turbine fund**

It was noted that the working group (set up at the 14 December NP meeting) would be considering proposals for the use of this £10,000 fund with a view to making recommendations to the NP by June.

**Action: NPC to set up working group to develop recommendations for use of this funding to bring to the June NP event.**

### **c. VCS impact - funding decisions**

The information set out in section 3 of the report was noted.

### **d. Youth links re-commissioning and consultation opportunity**

The information set out in the report on the opportunity to participate in this consultation was noted.

### **e. Police update**

Paul Bolton-Jones provided an update for information:

\* Southmead police station would close on 17 April; police staff in the Avonmouth / Lawrence Weston team would be transferring to Bridewell police station in the city centre.

\* It was understood there was an aspiration from the Police and Crime Commissioner to establish a police neighbourhood base in the Southmead area at a future point.

\* A new police operating framework was being implemented, which would see the separation of neighbourhood and response teams.

\* The police were determined to maintain a visible presence in the area.

## **8. Port Communities Resilience Fund - update on delivery proposals**

The NP agreed to note the key decisions approved at the PCRFB strategic board on 15 February 2017.

It was also noted that as part of the consideration of post-NP arrangements, there would be an opportunity to review, as necessary, community representation on this Board.

## **9. A&LW transition workshop**

At this point, the meeting broke into groups to hold an initial discussion on post-NP arrangements. It was noted that the main points noted by each group would be fed into the ward-wide event to be held on Saturday 22 April.

Initial comments from this meeting included:

- \* It will be important to share skills, e.g. to join up local work on transport and planning.
- \* Also consider sharing assets.
- \* Consider investment in digital assets.
- \* Also need to help develop people's skills to assist their participation.
- \* Councillors should lead public events such as the "community spaces" – need to ensure the 4 villages are all involved.
- \* Improve availability of "early" information to communities.
- \* Workshop style sessions work better than "formal" meetings – more enjoyable, informal, encourage participation and creativity.

Meeting ended at 9.15 p.m.

**CHAIR** \_\_\_\_\_

